

URBAN AREA PLANNING COMMISSION

MEETING MINUTES

August 24, 2016 – 6:00 P.M.

Council Chambers

1. ROLL CALL:

The Urban Area Planning Commission met in regular session on the above date with Chair Gerard Fitzgerald presiding. Vice Chair Jim Coulter and Commissioners Loree Arthur, David Kellenbeck, Lois MacMillan, Blair McIntire, Robert Wiegand, and Dan McVay were present. Also present and representing the City was Parks & Community Development (hereafter: PCD) Lora Glover and City Council Liaison Rick Riker.

2. ITEMS FROM THE PUBLIC: None.

3. CONSENT AGENDA:

a. MINUTES: August 10, 2016

Pg. 1-6

b. FINDINGS OF FACT:

MOTION/VOTE

Commissioner MacMillan moved and Commissioner Kellenbeck seconded the motion to approve the minutes from August 10, 2016 as presented. The vote resulted as follows:

“AYES”: Chair Fitzgerald, Vice Chair Coulter, and Commissioners McVay, Arthur, Kellenbeck, and MacMillan. “NAYS”: None. Abstain: McIntire and Wiegand. Absent: None.

The motion passed.

4. PUBLIC HEARINGS:

**a. 104-00105-16 & 301-00110-16 – Lincoln/Lower River Road Subdivision
Tentative Plan & Major Variance – Staff Report Pg. 7-40**

- Chair Fitzgerald stated, at this time I will open the public hearing to consider Application 104-00105-16 & 301-00110-16 – Lincoln/Lower River Road

Subdivision Tentative Plan & Major Variance. We will begin the hearing with a staff report followed by a presentation by the applicant, statements by persons in favor of the application, statements by persons in opposition to the application, and an opportunity for additional comments by the applicant and staff. After that has occurred, the public comment portion will be closed and the matter will be discussed and acted upon by the Commission. Is there anyone present who wishes to challenge the authority of the Commission to consider this matter? Seeing none do any Commissioners wish to abstain from participating in this hearing or declare a potential conflict of interest? Seeing none are there any Commissioners who wish to disclose discussions, contacts, or other ex parte information they have received prior to this meeting regarding this application? Seeing none in this hearing the decision of the Commission will be based on specific criteria which are set forth in the development code. All testimony which apply in this case are noted in the staff report. If you would like a copy of the staff report please let us know and we will try and get you one. It is important to remember if you fail to raise an issue with enough detail to afford the Commission and the parties an opportunity to respond to the issue you'll not be able to appeal to the Land Use Board of Appeals based on that issue. The hearing will now proceed with a report from staff.

- Lora gave the staff report.
- At this time the audio was lost due to equipment failure. The motions and final decisions were able to be attained from staff notes.

MOTION/VOTE

Commissioner MacMillan moved and Commissioner Kellenback seconded the motion to approve application 104-00105-16 & 301-00110-16 – Lincoln/Lower River Road Subdivision Major Variance. The vote resulted as follows: “AYES”: Chair Fitzgerald, Vice Chair Coulter, and Commissioners McVay, Arthur, and Kellenbeck. “NAYS”: None. Abstain: None. Absent: Commissioners MacMillan, McIntire, and Wiegand.

The motion passed.

MOTION/VOTE

Commissioner Kellenbeck moved and Commissioner McIntire seconded the motion to approve application 104-00105-16 & 301-00110-16 – Lincoln/Lower River Road Subdivision Tentative Plan. The vote resulted as follows: “AYES”: Chair Fitzgerald, Vice Chair Coulter, and Commissioners McVay, Arthur, and Kellenbeck. “NAYS”: None. Abstain: None. Absent: Commissioners MacMillan, McIntire, and Wiegand.

The motion passed.

- b. 104-00104-16 & 301-00109-16 – Pinnacles Estates Subdivision Tentative Plan & Major Variance – Staff Report Pg. 75-134**

MOTION/VOTE

Commissioner MacMillan moved and Commissioner Kellenback seconded the motion to approve application 104-00104-16 & 301-00109-16 – Pinnacles Estates Subdivision Major Variance. The vote resulted as follows: “AYES”: Chair Fitzgerald, Vice Chair Coulter, and Commissioners McVay, Arthur, and Kellenbeck. “NAYS”: None. Abstain: None. Absent: Commissioners MacMillan, McIntire, and Wiegand.

The motion passed.

MOTION/VOTE

Commissioner MacMillan moved and Commissioner Kellenback seconded the motion to approve application 104-00104-16 & 301-00109-16 – Pinnacles Estates Subdivision Tentative Plan. The vote resulted as follows: “AYES”: Chair Fitzgerald, Vice Chair Coulter, and Commissioners McVay, Arthur, and Kellenbeck. “NAYS”: None. Abstain: None. Absent: Commissioners MacMillan, McIntire, and Wiegand.

The motion passed.

5. OTHER ITEMS/STAFF DISCUSSION:

- Audio lost due to equipment failure.

6. ITEMS FROM COMMISSIONERS:

- Audio lost due to equipment failure.

7. ADJOURNMENT:

Chair Fitzgerald adjourned the meeting at 8:52 P.M.

Next Meeting: September 14, 2016



Gerard Fitzgerald, Chair
Urban Area Planning Commission



Date

These minutes were prepared by Carlie Paulsen, Administration Department, City of Grants Pass.